

# EMC Governance Service for Microsoft SharePoint

## Enhance, extend, and integrate Microsoft SharePoint with these related EMC capabilities

- Business Impact Planning
- Usability and Adoption
- Technical Planning
- User Experience and Design
- Customization and Integration
- Platform Transition
- Operational Management
- Residency Services

## Business challenge

Microsoft SharePoint® is a business productivity platform that helps both small and large organizations connect people, information, tools, and processes. It has extensive features and capabilities that enable it to support a broad set of workloads on a single technology platform. With its extensive feature set and ease of use, organizations often experience rapid proliferation of usage and content.

The collaborative and self-service nature of Microsoft SharePoint puts deep control in the hands of employees and users. Individuals can collaborate, innovate, and build business applications using tools such as site and list templates. This power and control is welcomed by users who can quickly provision services at a local level without involving IT. However, if Microsoft SharePoint is left to grow unfettered without central guidance and control, it may become difficult to use, exhibit performance challenges, and pose a business liability in terms of information compliance and security. To avoid these issues, it is important to strike a balance between central control and user innovation.

With governance, Microsoft SharePoint provides organizational, operational, and tactical steering and consistency amidst rapid growth of content and usage—and helps ensure controlled growth—on a shared platform—without stifling innovation at a local level.

## Service description

The EMC® Governance Service for Microsoft SharePoint provides customers with a tailored governance model that ensures long-term platform success. To deliver this plan, EMC leverages templates, checklists, guidelines, and process methodology which have been built over time and are based on expertise developed from completing hundreds of similar Microsoft SharePoint projects. These assets are leveraged collaboratively with customer resources during project execution to drive decisions quickly and maximize knowledge transfer, comfort, and experience.

Whether your implementation is existing or in the planning stages, EMC can help you quickly establish the valuable governance foundation needed for Microsoft SharePoint. Deliverables will be custom-tailored to your organization's operations, corporate culture, and long-term vision and include:

- Establishment of a governance council
- A comprehensive governance plan, covering:
  - Overall program guidelines
  - Collaboration usage policies
  - Portal usage policies
  - Application usage policies
  - Operational policies
  - Customization and development framework
  - Communication plan
  - Support plan
  - Training plan

## EMC Consulting

As part of EMC Corporation, the world's leading developer and provider of information infrastructure technology and solutions, EMC Consulting provides strategic guidance and technology expertise to help organizations exploit information to its maximum potential. With worldwide expertise across organizations' businesses, applications, and infrastructures, as well as deep industry understanding, EMC Consulting guides and delivers revolutionary thinking to help clients realize their ambitions in an information economy. EMC Consulting drives execution for its clients, including more than half of the Global Fortune 500 companies, to transform information into actionable strategies and tangible business results. More information about EMC Consulting can be found at [www.EMC.com/consulting](http://www.EMC.com/consulting).

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- "Solution Center" website (Microsoft SharePoint-based) that includes:
  - Governance information—space for publishing the governance policy information
  - Information and links to procedures
  - Knowledgebase articles/FAQs
  - "Virtual Training Center"—a collection of 50+ on-demand training videos designed to provide the basic Microsoft SharePoint knowledge to the user base
  - Support site
  - Discussion forum—a community newsgroup to facilitate collaboration within the internal user community

EMC delivers this engagement in just four weeks by using best-practice assets, time-tested project management methodologies, and subject-matter experts who have technical and strategic expertise using the Microsoft SharePoint platform.

### Summary of benefits

The EMC Governance Service for Microsoft SharePoint will provide your organization with a professionally developed governance model, one which incorporates industry best practices and standards around information architecture, user experience, communication, and training. By working collaboratively with your resources, our consultants will ensure that your organization is prepared to successfully use, operate, grow, and extend Microsoft SharePoint for years to come. Implementation of your custom governance plan will:

- Improve system performance by creating the structure needed in Microsoft SharePoint implementations
- Make it easy for your IT department to manage Microsoft SharePoint implementations and reduce support calls
- Streamline user access to communications and collaboration capabilities
- Ensure your implementation provides the intended benefits without exposing the enterprise to unnecessary risk
- Increase availability and minimize downtime through better utilization of disk storage



EMC Corporation  
Hopkinton  
Massachusetts  
01748-9103  
1-508-435-1000  
In North America 1-866-464-7381  
[www.EMC.com](http://www.EMC.com)

### Take the next step

To learn how EMC products, services, and solutions help solve your business and IT challenges, contact your local EMC Consulting representative—or visit us at [www.EMC.com](http://www.EMC.com).