

EMC CAPTIVA INTELLIGENT ENTERPRISE CAPTURE FOR MICROSOFT SHAREPOINT

Intelligent enterprise capture for Microsoft SharePoint

ESSENTIALS

- Reduces paper-handling costs by automatically capturing documents and delivering the digital information into Microsoft SharePoint
- Converts information in paper documents into intelligent content that is instantly searchable and accessible throughout the enterprise
- Optimizes business processes by streamlining the flow of information into Microsoft SharePoint and enterprise applications

EMC® Captiva® InputAccel® is a complete, intelligent enterprise capture solution designed to provide businesses with a more effective method of handling the various types of incoming information that feed their enterprise applications. InputAccel automatically captures data from paper documents, faxes, e-mails, and other data sources; validates the information for accuracy; and delivers the content to Microsoft® SharePoint®.

POWERFUL, FLEXIBLE DOCUMENT CAPTURE

InputAccel supports both centralized and distributed capture environments and uses highly scalable and customizable modules connected to the InputAccel server to provide a comprehensive range of document capture functions. InputAccel provides organizations with a flexible, end-to-end capture solution that includes document capture, document classification, data extraction, information validation, and delivery to back-end systems.

The product's flexibility and modular architecture is exemplified in EMC Captiva Intelligent Enterprise Capture for Microsoft SharePoint, which seamlessly integrates the InputAccel document capture platform with Microsoft SharePoint. With the out-of-box connector between InputAccel and Microsoft SharePoint, documents and data are captured by InputAccel and delivered into Microsoft SharePoint.

HOW EMC CAPTIVA INTELLIGENT ENTERPRISE CAPTURE AND MICROSOFT SHAREPOINT WORK TOGETHER

EMC Captiva Intelligent Enterprise Capture for SharePoint is a flexible, end-to-end capture solution that includes capture, document classification, data extraction, information validation, and delivery into SharePoint. In addition to the core intelligent capture capabilities, several integration points between InputAccel and SharePoint are leveraged to ensure the seamless delivery of content. Key integration features include:

- **Mapping values to properties:** Enables InputAccel "values" (metadata associated with the paper documents and the document process) to be mapped to SharePoint properties. These values can then be used to locate content within SharePoint at a later time.
- **Converting document batch levels to SharePoint folders:** InputAccel batches, which contain the pages that comprise a capture job, are automatically converted into a structure of libraries, folders, and documents within SharePoint.
- **Customizing file names:** Enables you to customize the file-naming schema based on captured values.
- **Assigning a document profile:** Allows you to easily define the different types of documents being exported to SharePoint.

- **Exporting file formats:** Exports content in a wide range of image formats including TIFF, PDF, BMP, JPEG, and others.
- **Documenting version control:** Enables handling of multiple versions of existing documents. If a document already exists in the SharePoint repository for a specified path, users can predefine a rule that will either create a new document with the same name, create new or branched versions of the existing document, replace the existing document with a new one, or alert an operator that an unexpected document exists.
- **Ensuring data integrity:** Catches and reports any errors that occur during export (in a manner you determine during the setup process). Documents are processed only if all operations are successfully completed.

INTELLIGENT ENTERPRISE CAPTURE FOR MICROSOFT SHAREPOINT IN ACTION

With EMC Captiva Intelligent Enterprise Capture for Microsoft SharePoint, you can unlock the information stored in paper-based documents and use it to drive more efficient business processes. The integration of EMC and Microsoft technologies brings your employees the best of both worlds by seamlessly delivering the power of EMC Captiva intelligent enterprise capture to SharePoint applications. Businesses in financial services, insurance, healthcare, public sector, and other industries use EMC Captiva solutions to handle all of their document capture needs—loan applications, new account openings, insurance policy documents, claims, patient records, tax forms, invoices, and more.

MORE LEADING COMPANIES COUNT ON EMC CAPTIVA

More than 5,000 companies and government agencies use EMC Captiva solutions to process millions of forms and documents every day, to reduce costs, improve information accuracy, and accelerate business processes. EMC Captiva counts 18 of the top 25 companies in the Fortune 500 as customers and serves businesses in the insurance, financial services, public sector, and healthcare industries, in addition to many others. Whether your organization is starting to explore the use of intelligent enterprise capture in your organization or looking to replace an outdated capture system, EMC Captiva and its partners are here to help.

ABOUT EMC

EMC Corporation (NYSE: EMC) is the world's leading developer and provider of information infrastructure technology and solutions that enable organizations of all sizes to transform the way they compete and create value from their information. Information about EMC's products and services can be found at www.EMC.com.

CONTACT US

To learn more about unlocking the information stored in paper-based files and leveraging it within Microsoft SharePoint applications, visit www.EMC.com or call 800.607.9546 (outside the U.S.: +1.925.600.5802).

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