

EMC Documentum Collaborative Services

Add native team collaboration to enterprise content management applications

THE BIG PICTURE

- Facilitates secure, content-centric collaboration with internal and external teams
- Augments any Documentum content management client with collaborative capabilities
- Captures and manages all contextual collaborative content

As teams collaborate to produce knowledge-based content, such as legal cases, new drug submittals, or business documents and presentations, they often repurpose existing work, draw on internal and web-based information sources, follow standard procedures, and exchange ideas from review to approval. Traditionally, much of this “contextual collaborative content” resides beyond the managed, corporate repository; therefore, it is never secured and archived, and it cannot be searched, audited, or reused broadly.

To provide teams with an environment within which to work and capture this contextual information, EMC now offers EMC[®] Documentum[®] Collaborative Services. Documentum Collaborative Services provides users with workspaces where this contextual information can be managed along with other business information. Documentum Collaborative Services is user-managed so that teams can add or remove team members as business needs change. Documentum Collaborative Services expands on the Documentum platform to support collaborative processes with enterprise content management services.

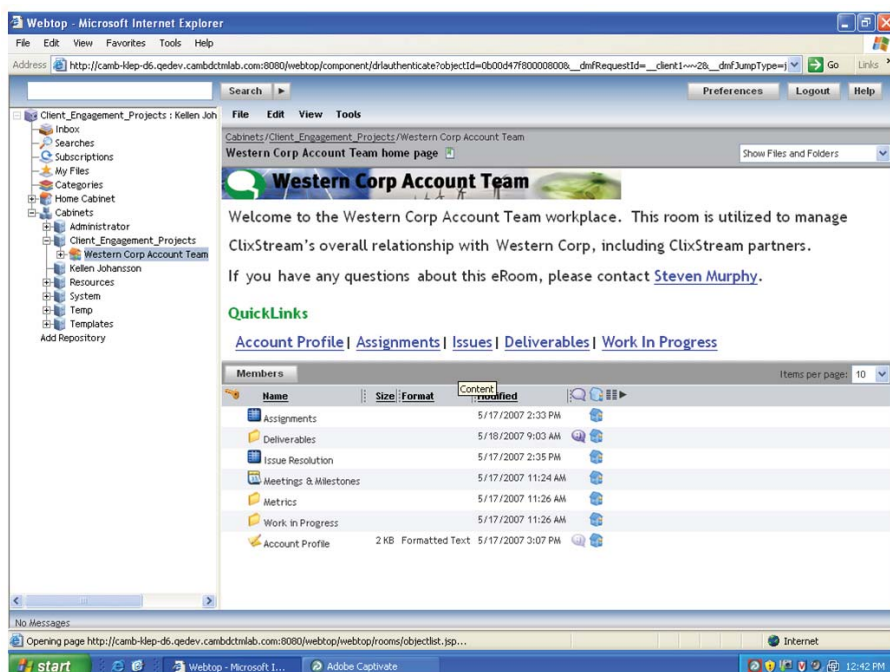
Add team collaboration capabilities to Documentum applications

Customers and partners can easily integrate their Documentum content management applications with capabilities added by implementing Documentum Collaborative Services. The Documentum platform’s powerful development framework can be used to develop content-rich web applications that leverage the strength and reliability of the open Documentum architecture. When Documentum Collaborative Services is enabled within a repository, users can then take advantage of this additional functionality to create team workspaces or “rooms.” Within the room, users can create data tables to manage tasks and deliverables, employ calendars for managing team events, use multi-threaded discussions to resolve issues, and much more.

Documentum Collaborative Services objects can also be accessed from all Documentum content, process, and library services. These services include lifecycles, renditions, virtual documents, workflows and records policy management, retention, and more.

Documentum Rooms provide users a place to *do work*

Documentum Collaborative Services adds intuitive collaboration tools and a secure, virtual workplace for companies already familiar with Documentum WDK-based clients. Documentum Rooms can be used to segment content or work processes and may contain additional subdivided organizing folders. Membership wizards ensure only users with permission can access the content of a Room. Users stay tuned-in with their team and project through subscriptions of when changes occur. Rooms can be further customized by team members with graphical banners, welcome messages, and more.



Documentum “Rooms” can include data tables, customized welcome text, team calendars, and discussions available only to Room members.

Documentum Collaborative Services enables users to take advantage of the enterprise repository as a place to *do* work, not just a place to put work.

Dynamic team membership

Project and delivery teams frequently include individuals from other organizations. With Documentum Collaborative Services, users can now be allowed to include external team members within their Rooms. This allows users to invite new members into the collaborative workspace without granting them access beyond that workspace. The robust security model within Documentum lets you tightly control access to content, even with a Room.

Because Documentum Collaborative Services share the platform’s robust and flexible architecture, all collaborative components—such as discussions, data tables, notes, Rooms, and calendars—are available throughout the Documentum repository. In this way they can be tracked, audited and archived just like any other object within Documentum. This can be invaluable as companies look to ensure that content created by teams is managed within corporate governance guidelines.

About EMC

EMC Corporation (NYSE: EMC) is the world’s leading developer and provider of information infrastructure technology and solutions that enable organizations of all sizes to transform the way they compete and create value from their information. Information about EMC’s products and services can be found at www.EMC.com.



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